

**Clopper's Mill West Community Association  
Board of Directors Meeting Minutes  
March 13, 2007**

Board Members Present:                   Al Speich  
  Tony Thompson  
  Rob Petroff  
  Cynthia Faville

Others Present:                           Ravi M. Parkhie, TMGA  
  Jessica K. Martin, TMGA

**Call to Order**

The meeting was called to order by Al Speich at 7:06 p.m.

**Meeting Minutes**

Cynthia Faville made a motion to accept the January 2007 meeting minutes as submitted. Tony Thompson seconded the motion and the motion passed unanimously.

**Homeowner Forum**

No homeowners were present for homeowner forum; therefore, there was nothing new to report.

**Landscaping**

Ravi Parkhie stated that he had met with the new landscape designer for Potomac Garden Center. Andy Joseph is working with Potomac Garden Center for a new landscaping design in front of the clubhouse. Ravi Parkhie, Andy Joseph and Andy McConaughy of Potomac Garden Center along with his landscape designer will be working on a revised landscaping plan for the front of the clubhouse to be completed in phases.

**Newsletter**

Ravi Parkhie stated that the deadline for submissions for the spring newsletter is March 20, 2007.

**Website**

Ravi Parkhie stated that he sent Rebecca Escario, the webmaster, a few updates for the website.

**Pool**

The Board reviewed the pool rules, resident membership package and the outside membership package. Ravi Parkhie also asked if there were any additions to the pool rules as he wanted to make a permanent sign. Rob Petroff stated that the pool rules looked good and the rest of the Board agreed. Rob Petroff made a motion to accept the pool pass application and rules. Cynthia Faville seconded the motion and the motion passed unanimously.

Additionally, the Board requested that Scott Vincent attend the next Board meeting to discuss the upcoming pool season or send a progress report.

The Board reviewed the storage shed proposal as submitted by KAMM Construction. Earlier in February, Al Speich and Ravi Parkhie met with representatives from KAMM Construction to review the scope of this proposal. The proposal calls for a prefabricated modular shed to be erected on the back left side of the swimming pool deck in the eating area. It will be clad with siding to match the exterior of the clubhouse and the roof material will match as well. KAMM priced out separately the cost of installing the electrical wiring and sub-panel as well as tapping into the pre-installed plumbing pipe in order to put a hose bib on the right front corner of the shed. The Board then had a lengthy discussion about the actual placement of the shed. The Board requested Ravi Parkhie to get bids for the plumbing and electrical work as they thought KAMM was a bit high for these two items. Ravi will also have KAMM break down the price for the electrical work to show a reason for the high price. Rob Petroff made a motion to accept the storage shed proposal as submitted by KAMM Construction. Cynthia Faville seconded the motion and the motion passed unanimously.

### **ARC of Montgomery County**

Ravi Parkhie passed out a proposal from the ARC of Montgomery County to continue to police the common grounds for trash. Rob Petroff made a motion to renew the contract. Cynthia Faville seconded the motion and the motion passed unanimously.

### **Clubhouse Repairs Proposal**

Ravi Parkhie passed out a proposal from KAMM Construction for various repairs to the clubhouse. Rob Petroff questioned if this was a good price or should the Board consider getting more proposals. Ravi Parkhie stated that in his professional opinion that this was a good price. Al Speich requested that comparison charts be included for future projects for the Board to review.

Rob Petroff made a motion to accept the proposal from KAMM Construction for clubhouse repairs. Tony Thompson seconded the motion and the motion passed unanimously.

### **13530 Sanderling Place – Reforestation Tree Installation**

Ravi Parkhie updated the Board on this matter and stated that the County had given this homeowner a deadline of April 15, 2007 to have all the trees in place.

### **Adjournment**

Tony Thompson made a motion to adjourn the meeting. Cynthia Faville seconded the motion and the motion passed unanimously.

The meeting adjourned at 8:40 p.m.

Respectfully submitted by Jessica K. Martin, The Management Group Associates on April 3, 2007.

/jkm

CM – III6, III6(c)